Walpole Housing Authority
Regular Meeting Minutes
December 2, 2025

I. Call to Order

The meeting was held in the Community Room, 8 Diamond Pond Terrace, and was called to order by Chairperson Judith Conroy at 6:04 pm.

PRESENT: Judith Conroy
Thomas White
James Delaney
Brian Lebel
Peter Betro

ALSO PRESENT: Monique Bergeron, Executive Director; Dan Robillard, CPA; Jennifer Robillard, Accountant

II. Minutes of the November 4, 2025 Regular Meeting Minutes were reviewed.

- **Motion:** By Thomas White to approve the Minutes of the November 4, 2025 Regular & Annual Meeting Minutes.

A. Seconded: By James Delaney.

- **Vote 4-0-0:** To approve the Minutes of the November 4, 2025 Regular Meeting Minutes.

III. Financial Reports/Bills for Payment October 2025

- **Motion**: made by Peter Betro to approve the October 2025 Financial Report/Bills for Payment as presented
- **Seconded**: By James Delaney.
- **Vote 5-0-0**: To approve the October 2025 Financial Report/Bills for Payment as presented.

IV. New Business

A. Resolution 2025-31 FY2026 State-aided PH Budget and Executive Director Salary Approval with Changes

- **Motion:** By Judith A Conroy to approve Resolution 2025-31 FY2026 State-aided PH Budget
- **Seconded**: By James Delaney.
- **Vote 5-0-0**: to approve Resolution 2025-31 FY2026 State-aided PH Budget (400-1)

- **Motion:** by James Delaney to approve the Executive Director's Salary

- **Seconded**: By Peter Betro
- **Voted**: 5-0-0

B. Resolution 2025-32 FY2026 167 Budget Approval

- **Motion:** By Peter Betro to approve Resolution 2025-31 FY2026 167 Budget
- **Seconded**: By James Delaney.
- **Vote 5-0-0**: to approve Resolution 2025-32 FY2026 167 Budget

C. Resolution 2025-33 FY2026 689 Budget Approval

- **Motion:** By Judith A Conroy to approve Resolution 2025-31 FY2026 689 Budget
- **Seconded**: By Peter Betro.
- **Vote 5-0-0**: to approve Resolution 2025-32 FY2026 689 Budget

D. Resolution 2025-34 Contract for Accounting Service 2026-2027 – Milne, Shaw & Robillard, P.C.

- **Motion:** By Judith A Conroy to approve Resolution 2025-34 Contract for Accounting Service 2026-2027 – Milne, Shaw & Robillard, P.C.
- **Seconded**: By Peter Betro.
- **Vote 5-0-0**: to approve Resolution 2025-34 Contract for Accounting Service 2026-2027 – Milne, Shaw & Robillard, P.C.

E. Resolution 2025-35 Authorization for Participation in the Property Insurance Program and Execution of Participation Agreement

- **Motion:** By Judith A Conroy to approve Resolution 2025-35 Authorization for Participation in the Property Insurance Program and Execution of Participation Agreement
- **Seconded**: By James Delaney.
- **Vote 5-0-0**: to approve Resolution 2025-35 Authorization for Participation in the Property Insurance Program and Execution of Participation Agreement

V. Director's Report

VI. Correspondence

a. PHADA Advocate November 26, 2025 Vol 40, No 21

VII. Next meeting: Tuesday, February 3, 2026

There being no further items to discuss, the following was brought forward:

F. **Motion:** To adjourn made Judith A Conroy.
G. **Seconded:** James Delaney.
H. **Vote 5-0-0:** To adjourn.